



ADMINISTRATIVE ADJUSTMENT FORM

FINAL
Revised 10/01/15

Yakima County Public Services
128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · www.co.yakima.wa.us

Zoning Ordinance Requirement and Adjustment Requested: (Answer the following)

1. Is this adjustment being processed under the Optional Consolidated Permit Review Process?

Yes No

2. Type of Adjustment Requested (Check as applicable)

Setbacks: Which setback is proposed to be adjusted? Front Side Rear

Parking: Loading

Sign height Building height

Fence height Walls and Recreational Screens

Site screening Landscaping

Lot coverage Waste and Recycling Storage

Siting Criteria for manufactured homes located outside UGA, and outside RT, RS zoning districts:

Roof Pitch
 Pit setting

Roof materials
 Siding materials

Other: _____

3. Zoning standard requires: WOOD

(example: 15-foot rear yard setback from southern property line, or 6-foot fence along west property line)

4. Proposed standard: metal

(example: 10-foot rear yard setback from southern property line, or 8-foot fence along the west property line)

5. Why is the proposed adjustment needed? Mobile home is a 1986 and it has metal siding.

6. Are there other alternatives to your design that could be made in order to meet the standard? Yes No

If Yes, explain: _____

7. What is the minimum adjustment needed to accommodate the proposed use?

If Yes, explain: Allow ~~the~~ Metal Siding w Pitch 3/12

8. How will the proposed adjustment impact your neighbors? It will impact my neighbors in a positive way because we will work this abandoned land and keep it clean.

9. Are there developments in the neighborhood that are similar to your proposal? Yes No

If Yes, explain: There is a similar mobile home at 240 Morse rd, Sunnyside, WA, it's about 1/4 of a mile from my property.

10. Are there physical features, such as topography, right-of-way, and existing constraints on the property?

Yes No

If Yes, explain: _____

Answer the following questions if you are requesting an adjustment to the sign standards:

N/A

11. What is the proposed sign: Height: _____ Size: _____ Shape: _____ Color: _____

12. How many signs are proposed? _____

13. What is the proposed location of the sign? _____

14. What is the proposed landscaping associated with the sign? _____

15. How does the proposed sign relate to the immediate area? _____

16. Is the sign associated with a multiple-use complex? Yes No

If yes, explain how the available sign area will be allocated between tenants or leasable spaces:

Answer the following questions if you are requesting an adjustment to Site Screening or Landscaping standards:

N/A

17. Is the adjustment needed due to inadequate sunlight? Yes No

18. What is the distance between the proposed structure and the existing structures on the adjoining property?

19. What is the proposed setback from the front of the new structure? _____

20. Does the area in front of the building have any of the following: Decorative paving/pavers Trees

Planters Other Amenities (explain) _____

21. Are you proposing to utilize Xeriscape (drought tolerant) landscaping? Yes No

22. Is there existing vegetation within the required landscaping areas? Yes No

If yes, describe size, location and type: _____



NARRATIVE FORM

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The Narrative Form is designed to help you, the application review, interested agencies, and adjacent property owners to the proposal understand the scope of your project and how your project meets the legal requirements in the Yakima County Codes. You should refer to the appropriate sections of the ordinance when describing your proposal if applicable. You can obtain a copy of the ordinance in our office or access it on the internet at:

<http://codepublishing.com/wa/yakimacounty/>

Narrative Content: Please tell us the “who”, “what”, “where”, and “why” of your proposal. A list of typical content is provided below. **Please do not limit your project’s description to just these items.** In order for us to conduct a timely review of your project please **be as detailed as possible.** Any missing/confusing information could result in the delay of our review.

Note: Not all content listed below will be pertinent to your proposal. These items are suggestions in order to help you draft your narrative.

Suggested Content:

- Describe the current use of the site including all existing structures with their dimensions, square footage and usage.
- Describe the proposed use in detail (including but not limited to the type of business and/or use, hours and days of operation, number of employees, number of people living on-site, maximum number of customers and/or guests, changes or additions to the driveways or other access points, the type of mitigation or adjustment requested).
- Describe which standards are proposed to be adjusted and justify why the standard needs to be adjusted.
- Describe any new or existing structures to be used as part of this proposal.
- Describe how the proposed use will be pertinent to the proposed/existing structures.
- Describe any parking facilities (number of spaces and surface type), landscaping, signage, and lighting that will be associated with your proposal.
- Describe your access to the property and the route of travel to the site.
- For commercial operations describe the travel ways that will be located onsite.
- Describe the timelines for completion of your proposal.

Please remember that your narrative must explain in detail the specifics of your proposal and any missing information may result in the need for future reviews. Your narrative can be typed and printed on a separate sheet of paper with “See Attached” written below, or you may print out legibly your narrative on the lines provided.

*We are planing on installing a 70'x14'
mobile home that it's going to be located*

about 300' North side of Morse rd.
Sunnyside, WA. This mobile home it's
going to be used as a residence for
a single family. On this area there are
other similar residences that look similar
to the one on my plan, this mobile
home is located at 240 Morse rd. Sunnyside,
WA, and it's about $\frac{1}{4}$ mile away from my
property.

Requesting Adjustment to Siding & Roof
Similar Homes in Neighborhood

- * 401 SANDY LANE
- * 2470 MIDVALE Rd
- * 2230 MIDVALE Rd.

